

## NATIONAL OFFICER CANDIDATE SELECTION PROCESS IN MONTANA

Montana is eligible to nominate two national officer candidates annually, one at-large and one regional candidate. Candidates may be affiliated as a comprehensive or occupational member of FCCLA.

### Qualifications

The qualifications for a national officer candidate are:

- a. Above average scholastic rating
- b. Active participation in FCCLA on local, district and state levels
- c. Contribution to family and consumer sciences education program
- d. Participation in school and community activities
- e. Job experience
- f. Personal qualities
- g. Recommendations by chapter, adviser, administrator, and state association
- h. Junior class standing, preferably

### Procedures

1. A current FCCLA adviser will serve as coordinator for the national officer candidate selection process at the state conference.
2. A written test will be required of all national officer candidates. Applicants must score at least 80% on the test to be eligible to advance to the interview. Candidates are urged to use all FCCLA resource materials that have been distributed to advisers to prepare for the test.
3. The written test will be given the first evening of the state conference. Candidates will be introduced at the opening general session.
4. Three to five judges will interview all national officer candidates who advance to this stage of the process.
5. In preparing for the interview, which will take place the morning\* of the second day of the state conference, candidates should expect questions on personal future goals, personal leadership qualities, importance of career and technical education, the role of a national officer, and application of FCCLA programs. Candidates are expected to apply themselves to different situations that require application of FCCLA facts, programs and processes.
6. Each eligible candidate will be asked the same questions. Each judge will ask each candidate at least one of the interview questions.
7. Applicants must score an average of at least 80% on the national officer candidate evaluation form to qualify as one of the two Montana National Officer Candidates. Should no candidate or only one candidate qualify with the minimum 80% score, the final determination of an eligible candidate will be left to the discretion of the state adviser.
8. Candidates will not receive their evaluation sheets; however, the coordinator will send a letter to each candidate summarizing candidate selection.

\*depending on the number of applicants, availability of rooms for interviewing, and judges selected, interview times could run during the afternoon of the second day of the state conference.

CREDENTIALS FOR FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA  
NATIONAL OFFICER CANDIDATE

Attach  
Picture  
Here

Candidate's Name	Parents or Guardian	
School Name	School Address	Principal
Home Address	City, State, Zip	Home Phone
Adviser's Name	Comprehensive or Occupational	School Phone

On a separate piece of paper, provide a narrative description, which does not exceed 160 words, indicating what qualifies you as a national officer candidate.

1. Scholastic Achievement:     Grade Point Average \_\_\_\_\_

Official Signature or Stamp Validating GPA \_\_\_\_\_

2. Activities—Summarize in space allowed: DO NOT ATTACH ADDITIONAL PAGES!

	<u>Activities</u>	<u>Leadership Position</u>
a. FCCLA		
Chapter	_____	_____
	_____	_____
District	_____	_____
	_____	_____
State	_____	_____
	_____	_____
b. School	_____	_____
	_____	_____
	_____	_____
c. Community	_____	_____
	_____	_____
	_____	_____

3. Two (2) letters of recommendation from an employer, school official, clergyman, etc. (Preferably not from the FCCLA Adviser).

NO OTHER SUPPORTING EVIDENCE SHOULD BE INCLUDED!



NATIONAL OFFICER CANDIDATE EVALUATION

Chapter: \_\_\_\_\_

Candidate: \_\_\_\_\_

Evaluation Criteria	Points Possible	Judge's Score	Comments
1. Application			
<ul style="list-style-type: none"> <li>• Complete, informative, neat</li> </ul>	5		
<ul style="list-style-type: none"> <li>• Contributions to FCCLA and family and consumer sciences education at local, district and/or state level</li> </ul>	15		
<ul style="list-style-type: none"> <li>• Participation in school &amp; community activities</li> </ul>	5		
<ul style="list-style-type: none"> <li>• Above average scholastic rating</li> </ul>	5		
2. Appearance			
<ul style="list-style-type: none"> <li>• Business attire, well-groomed, good posture</li> </ul>	5		
3. Verbal/Nonverbal Communication			
<ul style="list-style-type: none"> <li>• Eye contact, poise, body language</li> </ul>	10		
<ul style="list-style-type: none"> <li>• Clarity of expression, ability to express ideas, grammar</li> </ul>	15		
4. Personal Qualifications			
<ul style="list-style-type: none"> <li>• Knowledge of organization from written test</li> </ul>	10		
<ul style="list-style-type: none"> <li>• Response to oral interview questions</li> </ul>	25		
<ul style="list-style-type: none"> <li>• Creative, confident, mature, responsible, enthusiastic</li> </ul>	5		
Total	100		